HUB: Viewing Your Schedule

The Student Center is a self-service page that provides students an entry to the HUB. Along with MyUB, it provides navigation to tools and information that are important to you. To reach the Student Center click the Student Center tab from MyUB. In this tutorial we will review how to view and print your schedule in a variety of different schedule views.

When you first log into the HUB Student Center, you should see your schedule under the Academics area. However, there are times that you may want to view your schedule differently, or even print it out.

This example shows this student is enrolled for 5 classes. Take notice of the class offered Wednesday night at 7:00 PM – 9:00 PM.

To see a different view of your schedule, click on the link “weekly schedule”. Once that link is clicked, you will receive the following weekly schedule view of your schedule.
On the bottom of the page you can customize the view of your weekly calendar by determining if you want the title, the time, the instructor name, or any combination of those. Further, you can show every day of the week, or only certain days. When you’re done customizing your weekly calendar view, click the “refresh calendar” button.

Once you’ve completed customizing your weekly calendar view, you can print out your schedule by clicking the link “Printer Friendly Page” located at the bottom of the page. This will give you a printer friendly view that you can then print from your browser tool bar menu.

If you are taking online courses they will show up on the initial schedule within the Academics area as Arr. They will now show up on the weekly calendar unless they have a date and time to meet.

This concludes this tutorial.