View Social Security Number (SSN)/Individual Taxpayer Identification Number (ITIN) in HUB
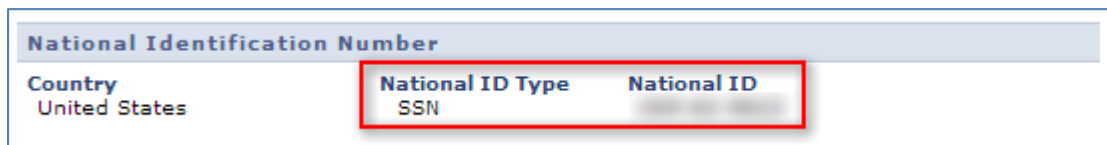
The University at Buffalo is required to file information regarding payments of qualified tuition and fees with the IRS, and a SSN is required to file this information so that all students can receive IRS Form 1098-T, Tuition Payment Statement. The 1098-T is an informational statement of eligible educational expenses; for example, qualified tuition and related expenses, and Scholarships and Grants. Form 1098-T is required by the IRS and is issued by the eligible educational institutions in which the student attended. It assists the student and the IRS in determining if the student qualifies for the American Opportunity Tax Credit (formerly Hope Scholarship Credit) or Lifetime Learning Credit. As a result, it is important that the University have a SSN on file for you (if eligible) or a correct SSN on file if applicable. This tutorial will instruct you on how you can view your SSN in HUB and what steps you can do to update your Social Security Number if it is incorrect.

To view your SSN in HUB first login to your HUB Student Center.

Scroll down the page until you reach the Personal Information section. Click on the "Demographic Data" link within this section.

Under the section "National Identification Number" you will see your National ID Type.   If you are eligible for a SSN number and have one filed with the University at Buffalo, you will see it here (see the Red box).   If you do not have one on file or if this is incorrect, you'll need to update your record.

Changing/Provide Your Social Security Number

If you need to change your Social Security Number, you can utilize the Social Security Number Correction form. Instructions and the form can be found on the Registrars website at:

http://registrar.buffalo.edu/personalinfo/ssn.php