



HUB: Determine Add/Drop/Resign Course Deadlines

There are times when you will want to add, drop, or resign from a course. Doing any of these, however, may have financial consequences if you do not meet the deadline dates for these actions. This tutorial will go over ways you can determine the course deadline dates so that you can avoid any financial penalties.

Identifying Deadline Dates Using the Weekly Schedule

When you enter the HUB Student Center, you will see your weekly schedule at the top of the page. For each class listed on the schedule, you will see the Deadlines icon



Academics

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Deadlines

Fall 2013 Schedule

Class	Schedule
ECO 181LD-A LEC (10275)	TuTh 3:30PM - 4:50PM Knox 20
ECO 181LD-A5 DIS (24033)	Fr 1:00PM - 1:50PM Nsc 215
HIS 161LR-FIFC REC (21350)	Fr 2:00PM - 2:50PM Clemen 108
HIS 161LR-YOU LEC (10773)	MoWe 9:00AM - 9:50AM Norton 112
MTH 122LLB-A LEC (10193)	MoWeFr 8:00AM - 8:50AM Baldy 101
MTH 122LLB-A2 LAB (14924)	Fr 9:00AM - 9:50AM Clemen 119
NTR 109LEC-A LEC (14343)	Mo 12:00PM - 2:50PM Dfn 203
NTR 110LAB-A2 LAB (14822)	We 12:00PM - 2:50PM Dfn 205

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When you click the icon, you will then be brought to the deadline dates for that specific course.

Academic Calendar Deadlines

Fall 2013

Undergraduate University 15 Week Session

ECO 181LD Section: A Intro to Macroeconomics

Class Start Date: 08/26/2013 End Date: 12/06/2013

Important Note:

- If dropping this course will result in less than full-time enrollment, financial penalties may apply. [Liability Deadlines](#)

Drop Calendar

Drop - Delete Record: 08/25/2013 A class dropped on or before this date will be deleted from your academic record. A class dropped between this date and the "Drop-Retain Record" date will appear in your HUB Student Center as "dropped" but will not appear on your academic record. Classes dropped after this date may incur financial liability. Please see: <http://studentaccounts.buffalo.edu/deadlines/index.php>

Drop - Retain Record: 08/31/2013 A class dropped between the "Drop-Delete Record" and "Drop-Retain Record" dates will appear in your HUB Student Center as "dropped" but will not appear on your academic record. A class dropped between this date and the "Drop with Penalty" date will be displayed on your academic record with a grade of R. Classes dropped before or after this date may incur financial liability. Please see: <http://studentaccounts.buffalo.edu/deadlines/index.php>

Drop with Penalty: 11/08/2013 A class may not be dropped after this date.

(Note: Academic Calendar dates are subject to change)

Identifying Deadline Dates in Another Term

Depending on when you are looking at the deadline dates, there are times during the year that you will want to change semesters to view the deadline dates. To change semesters and view the deadline dates for that different term you'll want to:

Select "Class Schedule" from the drop down box and hit the Go button.

Academics

[Class/Catalog Search](#)
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Class Schedule [v] [Go]

- Academic Planner
- Academic Requirements
- Class Schedule**
- Course History
- Enrollment Verification
- Enrollment: Add
- Enrollment: Drop
- Exam Schedule
- Grades
- Transcript: Request Official
- Transcript: View Unofficial
- Transfer Credit: Report
- What-if Report
- other academic...

Deadlines

Fall 2013 Schedule

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Next, select which term you want and click the green Continue button

My Class Schedule

Select a term then click Continue.

	Term	Career	Institution
<input type="radio"/>	Winter 2015	Undergraduate	University at Buffalo
<input type="radio"/>	Spring 2015	Undergraduate	University at Buffalo

CONTINUE


You will then be presented with a list of the courses you are enrolled for the selected term. For each course, you will see the deadline icon. Clicking that icon will provide you the add/drop/resign course information.

Fall 2013 | Undergraduate | University at Buffalo change term

Class Schedule Filter Options


Show Enrolled Classes Show Dropped Classes Show Waitlisted Classes filter

ECO 181LD - Intro to Macroeconomics

Status	Units	Grading	Grade	Deadlines
Enrolled	4.00	Letter Grading		


Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
10275	A	Lecture	TuTh 3:30PM - 4:50PM	Knox 20	Monica Cherry	08/26/2013 - 12/06/2013
24033	AS	Discussion	Fr 1:00PM - 1:50PM	Nsc 215	Staff	08/26/2013 - 12/06/2013

HIS 161LR - U S History 1

Status	Units	Grading	Grade	Deadlines
Enrolled	3.00	Letter Grading		

Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
10773	YOU	Lecture	MoWe 9:00AM - 9:50AM	Norton 112	Jason Young	08/26/2013 - 12/06/2013
21350	FIFC	Recitation	Fr 2:00PM - 2:50PM	Clemen 108	Staff	08/26/2013 - 12/06/2013

MTH 122LLB - Surv Calculus & Appl 2

Status	Units	Grading	Grade	Deadlines
Enrolled	4.00	Letter Grading		

Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
10193	A	Lecture	MoWeFr 8:00AM - 8:50AM	Baldy 101	Staff	08/26/2013 - 12/06/2013
14924	A2	Laboratory	Fr 9:00AM - 9:50AM	Clemen 119	Staff	08/26/2013 - 12/06/2013

This concludes this tutorial.